

# Precise Quality's Online Privacy Policy

## **Precise Quality's Commitment to Online Security**

Physical, electronic and managerial procedures have been employed to safeguard the security and integrity of personal information. Billing information is encrypted whenever transmitted or received online. Personal information is accessible only by staff designated to handle online requests. All Precise Quality agents and contractors with access to personal information obtained on the Precise Quality web sites are also bound to adhere to this policy.

## **How Precise Quality Uses Personal Information Collected Online**

Unless you consent, we will not use your personal information for any purpose other than that for which it is submitted. We use personal information to reply to inquiries, process orders, contact referrals, provide operational notices and in program record-keeping. At certain points where personal information is collected on our site, there may be a box where you may indicate you would like to be on a list to receive information about other Precise Quality products and services. We reserve the right to send marketing information to individuals and companies on our lists, except where they have noted or requested otherwise. At any time you can add or remove your name from a Precise Quality marketing list by contacting us at [Unsubscribe@PreciseQuality.com](mailto:Unsubscribe@PreciseQuality.com), or by telephone or mail. All our marketing email is managed with automated, permanent opt-out options on each piece.

## **How Your Information May Be Shared**

We never sell or rent your personal information. Precise Quality may release personal information to appropriate governmental authorities where release is required by law (for example, a subpoena) or regulation, or is requested by a government agency conducting investigations or proceedings, or where your communication suggests possible harm to others.

## **Computer Tracking and Cookies**

Our web sites are not set up to track, collect or distribute personal information not entered by visitors. Our site logs do generate certain kinds of non-identifying site usage data, such as the number of hits and visits to our sites. This information is used for internal purposes by technical support staff to provide better services to the public and may also be provided to others in aggregate form, but again, the statistics contain no personal information and cannot be used to gather such information.

A cookie is a small amount of data that is sent to your browser from a Web server and stored on your computer's hard drive. Precise Quality uses non-identifying cookies to provide easier site navigation and access to forms. You can still use the Precise Quality sites if your browser is set to reject cookies. Our cookies do not generate personal data, do not read personal data from your machine, and are *never* tied to anything that could be used to identify you.

## **Problems or Complaints with Precise Quality Privacy Policy**

If you have a complaint about Precise Quality compliance with this privacy policy, you may contact us at [QualityDr@PreciseQuality.com](mailto:QualityDr@PreciseQuality.com).

## **Help Us Keep Your Personal Information Accurate**

If your personal information changes or you would like to review the personal information we may have on file, please e-mail us with the new information or your review request at [Webmaster@PreciseQuality.com](mailto:Webmaster@PreciseQuality.com).